



Markets Committee

Date: WEDNESDAY, 27 JANUARY 2016
Time: 11.30 am
Venue: COMMITTEE ROOMS, 2ND FLOOR, WEST WING, GUILDHALL

Members:

John Scott (Chairman)	Edward Lord
James Tumbridge (Deputy Chairman)	Professor John Lumley
Alex Bain-Stewart	Alderman Julian Malins
Deputy John Barker	Wendy Mead
Nicholas Bensted-Smith	Deputy Robert Merrett
Chris Boden	Deputy Joyce Nash
Revd Dr William Campbell-Taylor	Graham Packham
Deputy John Chapman	Chris Punter
Karina Dostalova	Elizabeth Rogula
Alderman John Garbutt	James de Sausmarez
Deputy Stanley Ginsburg	Ian Seaton
Deputy Brian Harris	Deputy Dr Giles Shilson
Tom Hoffman	Angela Starling
Michael Hudson	Patrick Streeter
Deputy Jamie Ingham Clark	David Thompson
Ann Holmes	Mark Wheatley
Deputy Alastair King	

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Lunch will be served in the Guildhall Club at 1pm
N.B. Part of this meeting could be the subject of audio or visual recording

John Barradell
Town Clerk and Chief Executive

AGENDA

Part 1 - Public Agenda

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **PUBLIC MINUTES**
To agree the public minutes of the meeting held on 30 November 2015.
For Decision
(Pages 1 - 8)
4. **FREQUENCY OF MEETINGS AND TERMS OF REFERENCE**
Report of the Town Clerk.
For Decision
(Pages 9 - 10)
5. **COMMUNITY SAFETY ACCREDITATION SCHEME**
To receive the minutes of the meeting held on 14 January 2016.
For Information
(Pages 11 - 12)
6. **MARKETS BUSINESS PLAN UPDATE PERIOD 2 2015/16 (AUGUST - NOVEMBER)**
Report of the Director of Markets and Consumer Protection.
For Information
(Pages 13 - 32)
7. **SMITHFIELD MARKET CHRISTMAS TRAFFIC PLAN REVIEW**
Report of the Director of Markets & Consumer Protection
For Information
(Pages 33 - 34)
8. **RISK REGISTER**
Report of the Director of Markets & Consumer Protection.
For Information
(Pages 35 - 50)
9. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
10. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**
11. **EXCLUSION OF THE PUBLIC**
MOTION - That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

Part 2 - Non-Public Agenda

12. **NON-PUBLIC MINUTES**
To agree the non-public minutes of the meeting held on 30 November 2015.
For Decision
(Pages 51 - 54)
13. **GATEWAY 5 - POULTRY MARKET (ASBESTOS REMOVAL WORKS)**
Report of the City Surveyor.
For Decision
(Pages 55 - 64)
14. **SMITHFIELD MARKET - POULTRY MARKET LETTING OF FIRST FLOOR OFFICES**
Report of the City Surveyor.
For Decision
(Pages 65 - 70)
15. **SMITHFIELD MARKET - CONDENSER WATER COOLING SYSTEM - UPDATE**
The City Surveyor to be heard.
For Information
16. **DEBT ARREARS MARKETS - PERIOD ENDING 31ST DECEMBER 2015**
Report of the Director of Markets and Consumer Protection.
For Information
(Pages 71 - 80)
17. **TENANCIES AT WILL AND ASSIGNMENTS**
Report of the Director of Markets and Consumer Protection.
For Information
(Pages 81 - 84)
18. **SUPERINTENDENTS' ORAL UPDATES**
The Superintendents to be heard.
For Information
19. **NON PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
20. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**